



***Rocky Mountain Academy of  
Hair, Skin, and Nails***

*Creating Tomorrow's Cosmetology and Barber  
Professionals*

**STUDENT INFORMATION PACKET**

VOLUME 1-2019

## COURSES OF STUDY OFFERED

The Wyoming Board of Cosmetology and the Wyoming Board of Barber Examiners set the courses of study for the cosmetology and barbering professions. Upon completion of the chosen course of study a student becomes eligible to sit for the state licensure exam. Upon passing the state licensure exam a paper license will be mailed to the new professional and they may begin working in the industry. The courses of study offered at Rocky Mountain Academy of Hair, Skin and Nails are as follows:

**Cosmetology:** The cosmetology course of study combines the hair styling, nail technology and esthetic programs. Students learn all the services that a professional cosmetologist is legally allowed by state law to perform on the hair, skin and nails.

**Hair Styling:** The hair styling course of study includes all the legally sanctioned services as outlined by state law that can be performed on the scalp and hair. These include hair cutting, chemical services (such as perming, straightening and color) styling and massage.

**Nail Technology:** The nail technology course of study includes all the legally sanctioned services as outlined by state law that can be performed on the hands and feet. These include manicuring, pedicuring, acrylic and gel sculptured nails, nail art and massage.

**Esthetics:** The esthetics course of study includes all the legally sanctioned services as outlined by state law that can be performed on the skin. These include facials, electrical treatments (galvanic current, high frequency, and micro current), waxing, make-up and eye lash extensions.

**Barbering:** The barbering course of study includes all the legally sanctioned services as outlined by state law that can be performed on the hair and skin of the head. These include hair cutting, styling, facials and shaving.

**Barber Styling:** The barber styling course of study includes all the legally sanctioned services as outlined by state law that can be performed on the hair and skin of the head. These include hair cutting, chemical services (perming, straightening and color), styling, facials and shaving.

### Program Costs and Total Hours Required

Program	Hours	Price/Hour	Tuition	Kit and Books	Total Cost
Cosmetology	1600	\$6.25	\$9000.00	\$1000.00	\$10000.00
Hair Styling	1000	\$7.00	\$6000.00	\$1000.00	\$7000.00
Nail Technology	400	\$11.25	\$4000.00	\$500.00	\$4500.00
Esthetics	600	\$10.00	\$5500.00	\$500.00	\$6000.00
Barbering	1000	\$8.00	\$7000.00	\$1000.00	\$8000.00
Barber Styling	1250	\$7.20	\$8000.00	\$1000.00	\$9000.00

## FAQ

### **How do I enroll in school?**

To enroll in school and begin classes you must bring your photo id, birth certificate, proof of 10<sup>th</sup> grade completion, and social security card to the school on or before the day you want to start classes. If you are starting classes the same day you enroll, you must also have your first month's tuition payment. If you are starting later, your tuition payment will be due that day.

### **What are your hours?**

Starting January 2019 Rocky Mountain academy will have the following hours:

Tuesday-Friday: 10:00am-7:00pm

Saturdays: 8:00am-5:00pm

### **When do your classes start?**

A student may start classes any school day at Rocky Mountain Academy of Hair, Skin and Nails.

### **How long will it take me to finish?**

The amount of time it will take you to complete is based on the course of study and schedule you choose. The longest program is Cosmetology (1600 hours) and it can be completed in 178 school days attending all those days at 9 hours/day. If you are ¼ time in the same program, it will take 800 school days to complete by attending 2 hours/day.

### **Does a student have any flexibility in their schedule?**

Students must attend enough hours each week to hit their weekly hours requirement. How a student does this is up to the student. For example, a half time student must earn 20 hours a week. They could do that by attending 4 hours each of the five days in a week, or 9 hours two days and 2 hours another day in a week. Both these schedules will earn the student 20 hours for the week and are acceptable.

### **Do you have a payment plan?**

Students may pay on a monthly basis, with their first month's tuition being due the first day they plan on attending classes. Students pay each month for the hours they are scheduled to attend. How much that payment is will depend on the course of study chosen, the schedule a student chooses (full time, ¾ time, Half time, or ¼ time), and the number of school days available in a student's month. An example can be found below:

A student enrolls full time in the cosmetology program on May 10<sup>th</sup>. There are 19 days of school from May 10<sup>th</sup> to June 9<sup>th</sup>, a student's month. To calculate this student's monthly payment, we start by calculating the hourly price of the course of study chosen. In this case it is cosmetology which consists of 1600 hours for a total cost of \$10,000.00. To find the hourly price you would take \$10,000.00 and divide it by 1600 hours, which comes out to be \$6.25. Now we can calculate the payment by multiplying the hourly price of the course of study by the number of hours each day a student is scheduled to attend and multiplying that by the number of school days in the student's month. So, for this student, their payment would be as follows: \$6.25 X 8 hours/day X 19 days = \$950.00 for the month.

**What forms of payment will the school accept?**

Rocky Mountain Academy will accept cash, checks and credit cards as payments. If you are being funded by a program such as Division of Vocation Rehabilitation or the Veteran's Administration, you must have paperwork showing their willingness to pay.

**What is considered full time, ¾ time, half time, and ¼ time?**

Students may choose how much time they can dedicate to their course of study. A full-time student is expected to put in 8-9 hours each day or 40 hours a week. A ¾ time student is expected to put in 6-7 hours each day or 30 hours each week. A half time student is expected to put in 4-5 hours each day or 20 hours each week. A ¼ time student is expected to put in 2-3 hours each day or 10 hours each week.

**Do I make money when I am working on the clinic floor?**

It is against the law for anyone who is not licensed to earn money for providing services. However, students may keep any and all tips the customer leaves for them.

**Do you have a dress code?**

Rocky Mountain Academy does not have a dress code for students. Students are encouraged to dress the way they plan to in their salon or shop. It is important in this industry to appear clean and professional. We do caution students against open toed shoes. These types of shoes can trap hair and will lead to hair shards giving a student splinters of hair in their feet that can cause a lot of pain.

**Institutional Information****Nondiscrimination:**

Rocky Mountain Academy of Hair, Skin and Nails does not discriminate on the basis of sex, age, race, color, religion, ethnic origin, sexual orientation, or gender identification in admitting students.

**Tuition Payments and Refunds:**

All tuition payments and refunds are based on scheduled hours. If you are a full-time student who only attends ½ time, your tuition payments and any refunds due to you at withdrawal will be based on full time hours. You may change your official schedule on a monthly basis.

**CONTACT INFORMATION**

Rocky Mountain Academy of Hair, Skin and Nails  
315 E. 5<sup>th</sup> Street  
Casper, Wyoming 82601  
Admissions: (307) 265-3588  
Student Salon Appointments: (307) 237-4247  
Fax: (307) 265-3558  
[www.rockymountainacademy.net](http://www.rockymountainacademy.net)